

FAIRFIELD LUDLOWE HIGH SCHOOL

COURSE SELECTION PROCESS



The process of selecting courses is a serious, cooperative effort involving you as the student, your parents, your teachers, and your school counselor. On the reverse side of this document is a worksheet for you to use while initially select courses, discussing the options with your parents, teachers, and counselor. Once this worksheet is complete, you will be able to go on line and register for your courses. Please follow the timeline and directions below to finalize your course requests.

Course Selection Timeline

January 29	Course Selection Night for parents & students, 7:00 pm @ FLHS auditorium
January 31	Course Selection Worksheet distributed in Homeroom
January 31-February 7	Teachers will spend class time discussing department courses, their recommendations.
January 31-February 7	Teacher Signature Days—all teachers will review your choices and initial their agreement or disagreement during classes
February 3	Class Meetings P1a Freshman, P2a Sophomores, P4a Juniors & Aqua Students
February 7	Deadline - Turn your completed, signed (by you <i>and</i> your parent) worksheet into your school counselor
February 7-28	Schedule an appointment with your school counselor and enter your final selections into the on-line Infinite Campus Student system
March 6	Deadline - Print Final Course Request form from Infinite Campus, sign and obtain your parent's signature on form and attach to this Worksheet. Return both forms to counselor.

FAILURE TO COMPLETE ALL OF THE ABOVE STEPS OR TO MEET THE DEADLINES MAY RESULT IN YOU NOT BEING SCHEDULED FOR THE CLASSES YOU ARE REQUESTING.

Change of Program Policy:

There will be no course changes during the first two weeks of either semester except for the following reason:

- An Incomplete schedule
- Course scheduled in error by the school
- Changes needed as the result of courses failed in June
- Change needed to meet college requirement
- Changes needed as a result of successful completion of summer school

As always, students with concerns regarding their academic program should speak to their teacher and school counselor.

*After the first term of a course, any **approved** changes will result in a grade of “W” (withdrawn) to appear on the student transcript: this includes a change in the level of a course. If the student has a failing average in the course, a “WF” will appear on the student transcript.*

This form is due to your school counselor by Friday, February 7, 2020

PLEASE PRINT CLEARLY IN INK

TEACHERS SIGN IN INK

Student Name:

ID:

Homeroom:

Counselor:

FAIRFIELD LUDLOWE HIGH SCHOOL COURSE SELECTION WORKSHEET

PLEASE PRINT CLEARLY IN INK

TEACHERS SIGN IN INK

Course Title	5 Digit Course #	Credits	Teacher Agree or Disagree (Circle One)		Teacher Recommendation if Disagree	Teacher Initials
Ex: AP American Studies	00300	1.0	Agree	Disagree	AP Language	SMP
Ex: AP American Studies	12800	1.0	Agree	Disagree	AP US History	JCL
Ex: Algebra II	23310	1.0	Agree	Disagree	Leave blank if agree	PLF
English			Agree	Disagree		
			Agree	Disagree		
Social Studies			Agree	Disagree		
			Agree	Disagree		
Math			Agree	Disagree		
			Agree	Disagree		
Science			Agree	Disagree		
			Agree	Disagree		
World Language			Agree	Disagree		
			Agree	Disagree		
Electives			Agree	Disagree		
			Agree	Disagree		
			Agree	Disagree		
Alternate Courses		Total Credits:	This may be used in place of a course in conflict			
1.			Agree	Disagree		
2.			Agree	Disagree		
3.			Agree	Disagree		
4.			Agree	Disagree		

Notes:

STUDENT SIGNATURE: _____ **DATE:** _____

PARENT SIGNATURE: _____ **DATE:** _____

***If a student request does not agree with a teacher's recommendation, please initial here indicating that you are aware of this and fully understand the commitment your student is making to take this course, and you have reviewed the Change of Program Policy on the reverse side of this document

PARENT INITIALS: _____